



MEENAKSHI

ACADEMY OF HIGHER EDUCATION & RESEARCH

DEEMED TO BE UNIVERSITY U/S 3 OF UGC ACT, 1956

Minutes of Meeting of the Internal Quality Assurance Cell

The 3rd meeting of the Internal Quality Assurance Cell of Meenakshi Academy of Higher Education and Research, Deemed to be University, for the academic year 2022-23 was held on 23.01.2023 at 10.30 AM. The following members attended the meeting:

S. No.	Name of the Member	Designation	Role in IQAC
1.	Dr. Neelakandan R.S	Vice-Chancellor	Chairperson
2.	Mrs. Jayanthi Radhakrishnan	Pro-Chancellor	Management Representative
3.	Dr. Krithika C	Registrar	Senior Administrative Official
4.	Dr. Srinivasan B	Controller of Examinations, MAHER	Senior Administrative Official
5.	Dr. Arunagirinathan N	Academic Officer, MAHER	Senior Administrative Official
6.	Mr. Malick Sabeer Ahmed K	Finance Officer	Senior Administrative Official
7.	Dr. Shyam Sivasamy	Professor	Director, IQAC
8.	Dr. Chamundeeswari D	Dean Accreditation MAHER	Member
9.	Dr. Sureka Varalakshmi	Dean Research, MAHER	Member
10.	Dr. Lilly Christopher	Dean Student Affairs, MAHER	Member
11.	Dr. Rajasekar K.V	Dean, MMCHRI	Member
12.	Dr. Velmurugan N	Principal, MADC	Member
13.	Dr. Fabiola M. Dhanraj	Principal, MCON	Member
14.	Ms. Jemima Jayakumari P	Principal, AMCON	Member



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15.	Prof. Parathasarathy R	Principal, FPT	Member
16.	Dr. Pushpa Nagini Sripada	Dean FHS	Member
17.	Dr. Shanthi V	Principal, FHS	Member
18.	Dr. Murugesan S	Principal, FYST	Member
19.	Dr. Sasi Kumar A	Principal, FAHS	Member
20.	Dr. Deepa Sundareswaran	Principal, FOT	Member
21.	Dr. Srividhya S	Associate Professor	Member
22.	Mr. Ponnazhagan K	Assistant Professor	Member
23.	Dr. Manoj Prabhakar	Associate Professor	Member
24.	Dr. Anitha R	Assistant Professor	Member
25.	Dr. Jaiganesh I	Associate Professor	Member
26.	Dr. Burnice Nalina Kumari C	Associate Professor	Member
27.	Dr. Manodh P	Professor	Member
28.	Dr. Protyusha Guha Biswas	Assistant Professor	Member
29.	Dr. Parimala K	Professor	IQAC Coordinator, MMCHRI
30.	Dr. Susithra E	Associate professor	Accreditation Coordinator, MMCHRI
31.	Dr. Anitha Logaranjini	Associate Professor	IQAC Coordinator, MADC



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32.	Dr. Thephilah Catherine R	Assistant Professor	IQAC Coordinator, MCON
33.	Mr. Dinesh Kumar R	Tutor	IQAC Coordinator, AMCON
34.	Mr. Hari Hara Subramanian P.V	Assistant Professor	IQAC Coordinator, FPT
35.	Mrs. Anitha K	Assistant Professor	IQAC Coordinator, FHS
36.	Dr. Subbulakshmi Velusamy	Associate Professor	IQAC Coordinator, FYST
37.	Mr Praveen Kumar S	Lecturer	IQAC Coordinator, AHS
38.	Dr. Poorani P	Assistant Professor	IQAC Coordinator, FOT
39.	Dr. Yogesh Kumar Sharma	Former Vice Chancellor, Singhania University	Distinguished Educationist
40.	Dr. Guruprasad Mohantha	Former Professor and Head of Pharmacy Department, Annamalai University	Distinguished Educationist
41.	Dr. Lambodharan B	Consultant Prosthodontist	Alumni representative
42.	Dr. Vijaykumar Varadhan	Founder & COO, Optimal Oncology Pvt Ltd., Chennai	Employer representative
43.	Dr. Manoj Kumar G	PG student	Student representative

Leave of absence: None

The Director, IQAC, MAHER informed the chair that the quorum was complete and the meeting could start. The Chairman of the IQAC, Prof. Dr.R.S Neelakandan welcomed all the senior administrative officials and members to the meeting and called upon the Director, IQAC to take forward the proceedings.

The Director, IQAC read out the agendas one by one for discussion and approval.



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S. No.	Agenda	Action to be taken	Responsible Person	Target Date
1.	To approve the minutes of the meeting of the previous IQAC meeting	The members of the meeting unanimously approved the minutes of the 2 nd IQAC meeting held on 19.10.2022		
2.	To inform the members about the status of IIQA submitted on 12.11.2022	To draw strategy for timely submission of SSR after IIQA approval	IQAC Director	Last week of February
3.	To plan the submission of information in AISHE portal	To ensure the data is accurate and up-to-date and all necessary information is included	IQAC Director	10.02.2023
4.	To inform the members regarding the participation of MAHER in NIRF 2023	The IQAC Director informed the members that the data for NIRF 2023 have been submitted in the portal on 05.01.2023		
5.	To inform the members about the submission of data in the annual academic performance portal of UGC	The IQAC Director informed the members that the data for annual academic performance portal of UGC have been submitted in the portal on 30.12.2022		
6.	To plan the submission of application for recognition under section 12B of the UGC act	To verify that the information is current and correct, and that all essential data has been included	Dr. D.Thirumal Kumar, Asst. Registrar	Third week of February



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7.	To discuss the renewal of Good Clinical Laboratory Practices Certification	The Good Clinical Laboratory Practices Certification will expire on 20.02.2023	Dr. Jaiganesh I	Second week of February
8.	To inform the members about the Energy & Environment audit	To ensure the preparedness for the smooth conduct of Energy & Environment Audit	Dr. Anitha R	First week of February
9.	To discuss the quality initiative with regard to providing the seed money for research projects	To solicit research project proposals for seed funding	Dr. Sureka Varalakshmi, Dean Research	First week of February
10.	To discuss the quality initiative with regard to providing scholarship for the students	To receive and review the applications received from students for grant of scholarships	Dr. Lilly Christopher, Dean – Student Affairs	First week of February
11.	To review the action taken report of the curriculum feedback for the year 2021-2022	The action taken report has been reviewed and the respective curriculum changes have been implemented		

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.

Dr. R.S Neelakandan
Chairperson, IQAC
MAHER