



MEENAKSHI

ACADEMY OF HIGHER EDUCATION AND RESEARCH
(Deemed to be University under section 3 of UGC act 1956)

Minutes of the Meeting of the 1st IQAC Meeting held on 27.07.2020

The 1st IQAC Meeting of the Meenakshi Academy of Higher Education and Research was held on a virtual platform on 27th July 2020 at 10.30 AM, due to the COVID pandemic situation.

The Google Meet link for the meeting was meet.google.com/fdc-sgzc-wvva

The following members attended the meeting.

| S.No | Name of the Member | Designation | Role in IQAC |
|------|-----------------------------|-----------------------------------|---------------------------|
| 1. | Dr. Neelakandan R S | Vice-Chancellor | Chairperson |
| 2. | Dr. Sivapathasundharam | Pro Vice Chancellor | IQAC Coordinator |
| 3. | Mrs. Jayanthi Radhakrishnan | Rector | Management Representative |
| 5. | Dr Rajasekhar K V | Dean, MMCHRI | Member |
| 6. | Dr. Nandakumar | Principal, MADC | Member |
| 7. | Dr. Fabiola Dhanraj | Principal, AMCON | Member |
| 8. | Dr. Bharathi | Principal, MCON | Member |
| 9. | Dr. Jibu George | Principal, FPT | Member |
| 10. | Dr. Shanthi V | Principal, FHS | Member |
| 11. | Dr. Elangovan R | Principal, FYST | Member |
| 12. | Dr. Thangavelu M | Principal, FAHS | Member |
| 13. | Dr. Murali Krishnan | Principal, FOT | Member |
| 14. | Dr. Shyam Sivasamy | Associate Professor, MADC | Member |
| 15. | Dr. Manoj Prabhakar | Assistant Professor, MADC | Member |
| 16. | Dr. Prottyusha Guha Biswas | Assistant Professor, MADC | Member |
| 17. | Dr. Senthamarai | Controller of Examinations, MAHER | Member |
| 18. | Mr. Mallick Sabeer Ahamad | Finance Officer | Member |
| 19. | Dr. Revathi | Director of Research, MAHER | Member |
| 20. | Dr. Arunagirinathan N | Academic Officer, MAHER | Member |

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| 21. | Dr. Ursula Sampson | Professor and Head, MMCHRI | IQAC Coordinator, MMCHRI |
| 22. | Mr. Harihara Subramanian | Assistant Professor, FPT | IQAC Coordinator, FPT |
| 23. | Dr. Lambodharan G | ANN Hospital | Alumni |
| 24. | Dr. Kirubaharan | CEO, Opal Dentistry | Employer |
| 25. | Dr. V. Krishnamoorthy | CEO, Chennai Meenakshi Hospital | Employer |
| 26. | Dr. Karunanidhi | PG student, MADC | Student representative |
| 27. | Dr. Vaishnavi | PhD Scholar | Student representative |
| 28. | Dr Anitha L | Associate Professor | IQAC Coordinator, MADC |
| 29. | Mrs. Jemima Jayakumari | Associate Professor | IQAC Coordinator, AMCON |
| 30. | Mrs. K. Anitha | Asst Professor, FHS | IQAC Coordinator, FHS |

Leave of absence: Dr. Jibu George, Principal, Faculty of Physiotherapy

The IQAC Director informed the Chairperson that the quorum was complete and the meeting could start. The Vice Chancellor welcomed all the members and special invitees to the meeting and called upon the IQAC Director to assume the charge and take forward the proceedings.

The IQAC Director read out the agendas one by one for discussion and approval.

Agenda 1: To consider and approve the conduction of online Value-Added Courses (VAC).

Owing to the prevailing COVID-19 pandemic, the IQAC director proposed the conduction of online value-added courses in each constituent units due to the interest of the students displayed towards these courses. The members of the meeting agreed to the suggestion and the Heads of the constituent units were instructed to identify topics for online value-added courses and send it for approval to Central IQAC. The Central IQAC team would furnish the rules and guidelines for conduction of online VAC in the meantime and circulate it amongst all the constituent units.

It was resolved to conduct the value-added courses in online mode after the selection of topics by central IQAC.

Agenda 2: To consider providing financial support to the faculty members to promote research in the form of publication incentives.

The Research Director proposed providing financial support to the faculty members and promoting research by means of publication incentives solely for indexed journals with impact factor. The members agreed to this suggestion and the Registrar suggested that a percentage

has to be set according to which, the incentive may be given after the faculty member produces the acceptance letter and receipt of payment. The Research Committee would frame a set of rules/guidelines that will govern the awarding of publication incentives.

It was resolved to provide publication incentives to the faculty members according to the guidelines provided by the Research Committee of MAHER.

Agenda 3: To make MAHER a local chapter in SWAYAM-NPTEL and introduce other MOOC courses

The Pro-Vice Chancellor proposed introducing various MOOC courses and encouraging more students and faculty members to register and complete the courses. He further added that only if a significant number of registrations happen from MAHER and its constituent units can be recognized a local chapter in SWAYAM- NPTEL and allowed to contribute e-content for SWAYAM courses. The members agreed with the same and the Registrar instructed the Heads of all constituent units to issue a circular instructing their faculty members and students to mandatorily complete one SWAYAM course per year with few other MOOC courses.

It was resolved to motivate and encourage the faculty members and students towards registering and completing SWAYAM and other MOOC courses.

Agenda 4: Proposal to conduct skill development and career guidance programs in online mode

The Principal, Faculty of Humanities and Science proposed the idea to conduct skill development and career guidance programs through online mode due to the COVID-19 pandemic. The Principal, Faculty of Yoga Sciences and Therapy further added that this would enhance the chances of employability of the students and would be an enriching experience for the students. The Heads of the constituent units were instructed by the Vice Chancellor to provide a list of programs for approval to Central IQAC.

It was resolved to approve the conduction of the programs in online mode.

Agenda 5: To obtain feedback forms from all stakeholders with regards to curriculum and other quality related issues

The IQAC Director requested the Institutional IQAC committees to obtain feedback forms from all stakeholders including students, teaching and non-teaching staff related to curriculum, teaching and learning and other quality-related issues and forward the same to the Central IQAC team for preparation of the IQAC Annual Report.

It was resolved to submit the feedback forms from all the Institutional IQAC teams to Central IQAC.

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.

**Dr R. S. Neelakandan,
Chairperson, IQAC MAHER**