



MEENAKSHI

ACADEMY OF HIGHER EDUCATION AND RESEARCH
(Deemed to be University under section 3 of UGC act 1956)

Minutes of the Meeting of the 2nd IQAC Meeting held on 28.10.2020

The 2nd IQAC Meeting of Meenakshi Academy of Higher Education and Research was held on a virtual platform on 28th October 2020 at 10.30 AM, due to the COVID pandemic situation. The following members attended the meeting.

S. No	Name of the Member	Designation	Role in IQAC
1.	Dr. Neelakandan	Vice-Chancellor	Chairperson
2.	Dr. Sivapathasundharam	Pro Vice Chancellor	IQAC Coordinator
3.	Mrs. Jayanthi Radhakrishnan	Rector	Management member
4.	Dr. Mohantha	Former Professor, Annamalai University	Distinguished Educationist
5.	Dr Rajasekar K V	Dean, MMCHRI	Member
6.	Dr. Ramakrishnan	Principal, MADC	Member
7.	Dr. Fabiola Dhanraj	Principal, AMCON	Member
8.	Dr. Jain Vanitha	Principal, MCON	Member
9.	Dr. Jibu George	Principal, FPT	Member
10.	Dr. Shanthi	Principal, FHS	Member
11.	Dr. Elangovan	Principal, FYST	Member
12.	Dr. Thangavelu	Principal, FAHS	Member
13.	Dr. Murali Krishnan	Principal, FOT	Member
14.	Dr. Shyam Sivasamy	Associate Professor, MADC	Member
15.	Dr. Manoj Prabhakar	Assistant Professor, MADC	Member
16.	Dr. Prottyusha Guha Biswas	Assistant Professor, MADC	Member
17.	Dr. Senthamarai	Controller of Examinations, MAHER	Member
18.	Mr. Mallick	Finance Officer	Member
19.	Dr. Revathi	Director of Research, MAHER	Member
20.	Dr. Arunagirinathan N	Academic Officer, MAHER	Member

21.	Dr. Ursula Sampson	Professor and Head, MMCHRI	IQAC Coordinator, MMCHRI
22.	Mr. Harihara Subramanian	Assistant Professor, FPT	IQAC Coordinator, FPT
23.	Dr. Lambodharan	ANN Hospital	Alumni
24.	Dr. Kirubaharan	CEO, Opal Dentistry	Employer
25.	Dr. V. Krishnamoorthy	CEO, Chennai Meenakshi Hospital	Employer
26.	Dr. Karunanidhi	PG student, MADC	Student representative
27.	Dr. Vaishnavi	PhD Scholar	Student representative
29.	Mrs. Jemima	Associate Professor	IQAC Coordinator, AMCON
30.	Mrs. Anitha	Asst Professor, FHS	IQAC Coordinator, FHS

Leave of absence: Dr. Ursula Sampson

The IQAC Co Ordinator informed the Chairperson that the quorum was complete and the meeting could start. The Vice Chancellor welcomed all the members the meeting and called upon the IQAC Director to assume the charge and take forward the proceedings.

The IQAC Co Ordinator read out the agendas one by one for discussion and approval.

Agenda 1: To review the action taken report of the feedback on curriculum collected from stakeholders

The IQAC Director proposed to have a standard feedback form for all stakeholders of MAHER across all disciplines. He further presented the idea of having an exit survey for the students, employers and alumni which would be beneficial to create the course and program outcomes. The Registrar opined that a meeting may be scheduled with the Dean and the HODs in the next two weeks to discuss more on this agenda. The Central IQAC team was instructed to formulate a feedback and exit form in the meantime which would be then be circulated across all constituent colleges for their inputs and suggestions.

It was resolved to discuss more in detail and formulate a standard feedback form to bring the surveys into action.

Agenda 2: Initiation of Innovation and Incubation Centre

The IQAC Co ordinator proposed the establishment of an Innovation and Incubation Centre in MAHER which would foster research, innovation and entrepreneurial activities in the Institution and help the entire spectrum of the healthcare industry to translate innovative ideas into useful products and services for patients. The members unanimously agreed to this proposal and opined that this would also open up more opportunities for consultancy projects. The Dean of MMCHRI was instructed to identify a suitable location for setting up the Incubation center.

It was resolved to approve the establishment of the Innovation and Incubation Centre.

Agenda 3: To obtain NABH and NABL accreditation

The IQAC Director suggested obtaining accreditation for the laboratories and hospitals of MAHER. The members agreed to the proposal after a brief discussion. The Vice Chancellor instructed the Dean, MMCHRI to review the guidelines of NABH and NABL accreditation and prepare a report listing the requirements to initiate the process.

It was resolved to initiate the process for obtaining the NABH and NABL accreditation.

Agenda 4: Upgradation of the Learning Management Software (LMS) and increase of internet connectivity bandwidth

The Principal, Faculty of Humanities and Science presented the proposal to upgrade the LMS from MOODLE to Ion Idea LMS and also increase the internet connectivity bandwidth. She further added that this would enhance the teaching-learning experience and help with the ease of e-content development. The members approved the proposal following a brief discussion and the Finance Officer was instructed to identify the vendor based on the quotations submitted.

It was resolved to approve the upgradation of LMS and increase the internet connectivity bandwidth.

Agenda 5: To attract funds from non-governmental Organizations (NGOs) and Philanthropist

The IQAC Director proposed that substantial measures be taken by the Heads of all the constituent units to attract funding from various NGOs and Philanthropic organizations. He further added that attraction of funds and consultancy projects by all the disciplines would help in profile building of the University and would be beneficial while applying for NAAC accreditation. The members unanimously agreed to this proposal.

It was resolved to bring in funding from NGOs and other philanthropic organizations.

Agenda 6: To organize programmes on quality initiatives relating to teaching learning process

The IQAC coordinator requested to conduct programmes and workshops on teaching learning process. He also emphasized on the importance of motivating the faculty members to undergo such training programmes for assurance in higher educational institutions

It was suggested to approve the proposal for organizing programmes on teaching process.

Agenda 7: Preparation for NIRF 2020

The Chairperson requested the members to initiate compilation of data for NIRF. The IQAC Coordinator emphasize the importance of collecting and organizing the data in a systematic manner. He also requested the IQAC coordinators of constituent units to assign responsibilities to various departments and also to ensure the submission of data well in advance.

It was suggested to initiate the process of compilation of data for NIRF 2020

Agenda 8: Discussion on steps to be taken for timely submission of AISHE data for 2020

The IQAC Coordinator highlighted the need to set up a timeline for collection and review of documents collected. He requested the members to list out the challenges faced by them during the data collection process.

It was suggested to initiate the process of compilation of data for AISHE 2020

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions

Dr R. S. Neelakandan,

Chairperson, IQAC MAHER