



MEENAKSHI

ACADEMY OF HIGHER EDUCATION AND RESEARCH
(Deemed to be University under section 3 of UGC act 1956)

Minutes of the Meeting of the 3rd IQAC Meeting held on 29.01.2021

The 3rd IQAC Meeting of Meenakshi Academy of Higher Education and Research for the academic year 2020-2021 was held on a virtual platform on 29th January 2021. The Google Meet link for the meeting was meet.google.com/iab-fwtm-bcv

The following members attended the meeting.

S. No	Name of the Member	Designation	Role in IQAC
1.	Dr. Neelakandan	Vice-Chancellor	Chairperson
2.	Dr. Jayanthi Radhakrishnan	Rector	Management Representative
3.	Dr. Sharma	Former Vice Chancellor, Singhania University	Distinguished Educationist
4.	Dr. Mohantha	Former Professor and Head of Pharmacy Department, Annamalai University	Distinguished Educationist
5.	Dr. Rajasekhar	Dean, MMCHRI	Member
6.	Dr. Ramakrishnan	Principal, MADC	Member
7.	Dr. Fabiola Dhanraj	Principal, AMCON	Member
8.	Dr. Sumathi	Principal, MCON	Member
9.	Dr. Parathasarathy	Principal, FPT	Member
10.	Dr. Shanthy	Principal, FHS	Member
11.	Dr. Elangovan	Principal, FYST	Member
12.	Dr. Kusum Latha Agarwal	Professor	IQAC Director, MAHER
13.	Dr. Vani Sri	Deputy Registrar, MAHER	Member
14.	Dr. Manoj Prabhakar	Associate Professor, MADC	Member
15.	Dr. Burnice	Associate Professor, MADC	Member
16.	Dr. Senthamarai	Controller of Examinations, MAHER	Member
17.	Mr. Mallick Sabeer Ahamad	Finance Officer	Member

18.	Dr. Revathi	Director of Research, MAHER	Member
19.	Dr. Arunagirinathan N	Academic Officer, MAHER	Member
20.	Dr. Ursula Sampson	Professor and Head, MMCHRI	IQAC Coordinator, MMCHRI
21.	Mr. Harihara Subramanian	Assistant Professor, FPT	IQAC Coordinator, FPT
22.	Dr. Lambodharan G	Vice Principal, MADC	Alumni
23.	Dr. Vijay	CEO, Optimal Oncology	Employer
24.	Dr Aditya Agarwal	Representative	Student representative
25.	Dr. Anitha L	Associate Professor	IQAC Coordinator, MADC
26.	Mrs. Jemima Jayakumari	Associate Professor	IQAC Coordinator, AMCON
27.	Dr. Subbulakshmi	Associate Professor	IQAC Coordinator, FYST
28.	Mrs. Anitha	Asst Professor, FHS	IQAC Coordinator, FHS

Leave of absence: 5 members

The IQAC Director informed the Chairperson that the quorum was complete and the meeting could start. The IQAC Chairperson of MAHER welcomed all the members meeting and called upon the IQAC Director to assume the charge and take forward the proceedings.

The IQAC Director read out the agendas one by one for discussion and approval.

Agenda 1: To discuss on the action taken report on curriculum feedback

Considering the feedback from the students, the Principal of Faculty of Humanities and Science (FHS) presented the proposal of introducing new PG programs in FHS. She further added that besides being beneficial to the students, this initiative could draw in more students into this discipline which would, improve, research, output. The members welcomed this suggestion and the Registrar instructed the Principal, FHS to prepare a report on current demands and student references regarding PG programs in FHS.

It was resolved to introduce new PG programs in the discipline of Faculty of Humanities and Science.

Agenda 2: To improve the competency of staff in acquiring consultancy projects

The Director, IQAC presented the proposal to conduct training for faculty members on competencies for acquiring consultancy projects. She added consultancy projects add value to the teachers, institutions and hence is essential. The members unanimously agreed to the proposal and the IQAC was instructed to identify resource person for the same.

It was resolved to approve the conduction of training program for faculty members.

Agenda 3: Status of website security and upgradation

The IQAC director presented the agenda saying the construction of an informative website is crucial for the stake holders to know about the institution. The Chairperson requested all the Heads of the Constituent Units to provide the required information for website content development and instructed the IT team to submit a report on the current status regarding website development.

It was resolved to have the IT team oversee the website development process and complete it at the earliest.

Agenda 4: Faculty development program for ISO training

The IQAC director presented the proposal for conducting an online faculty development program on ISO documentation and compilation process. The members opined that ISO coordinators should be identified across all constituent units and they should participate in the training program for ISO. The Registrar instructed the IQAC Director to arrange for the ISO training program and submit the details to the registrar's office.

It was resolved to approve to conduct faculty development program on ISO training and documentation.

Agenda 5: Revision of Vision and Mission statements of MAHER

The IQAC Director proposed the revision of the Vision and Mission statements of MAHER in line with the core values and Principles of the Institution as well as NEP policy 2020. The members approved of this decision following a detailed discussion. The Vice Chancellor also suggested revision of the vision and mission statements of each of the constituent units such that the revised statements reflect the values and policies of the concerned disciplines.

It was resolved to revise the vision and mission statements of MAHER and its constituent units after approval of BOM.

Agenda 6: To discuss the action plan of IQAC for quality initiatives for the next quarter.

The members were requested to undertake efforts to obtain NABH certification for Blood Bank at MMCHRI. The IQAC Director also informed the members that about the expiry of NABH Pre-Accreditation Level Certificate on 28.04.21. She also highlighted the proposal to submit data in AISHE portal within 2 weeks

The Vice Chancellor asked the members if there were any more matters that they would like to discuss. Since there was no other matter, he thanked the members of the meeting for their active participation in all the deliberations and valuable suggestions.

**Dr R. S. Neelakandan,
Chairperson, IQAC MAHER**